



# Little Stanney & District Parish Council

(Croughton, Little Stanney, Stoak, Wervin)

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED by attend a Meeting of the Council to be held in **LITTLE STANNEY VILLAGE HALL** on **MONDAY 26 JULY 2021** at **7.00pm** for the purpose of transacting the business set out below.

*Pauline English*

Parish Clerk

20 July 2021

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**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Any reports in “Part 2” contain confidential information and only Councillors and the Parish Clerk can be present.**

***Please wear a face mask until seated and respect other people by keeping your distance***

If you have any general enquiries about the meeting, please contact Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, e-mail: [engy02@ntlworld.com](mailto:engy02@ntlworld.com))

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## AGENDA

### **Part 1 – Matters to be considered in the presence of the press and public**

#### **1 APOLOGIES FOR ABSENCE**

#### **2 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

RECOMMENDED: That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be asked to leave the meeting during consideration of the following item because it contains confidential information relating to the Council’s duties under the Data Protection Act 2018 to protect personal information about an individual

### **Part 2 – Matters to be considered in the absence of the press and public**

#### **3 CO-OPTION OF COUNCILLORS TO REPRESENT WERVIN PARISH**

The two vacancies were advertised on 18 June 2021 with a closing date of 8 July. On 9 July Cheshire West & Chester Council (CWaC) confirmed that there had been no request to hold an election to fill the vacancies, which were then advertised on the website and Notice Boards to be filled by cooption. Three applications have been received by the closing date of Monday 19 July 2021.

RECOMMENDED: That Members decide which two applicants should be co-opted to fill the vacancies and that, subject to their completion of a declaration to accept the role of Councillor, they be asked to join the meeting.

#### **4 RESOLUTION to admit the press and public to the meeting.**

### **Part 1 – Matters to be considered in the presence of the press and public**

#### **5 DECLARATIONS OF INTEREST**

#### **6 MINUTES**

RECOMMENDED: That the Minutes of the meeting held on 25 May 2021 and the Extraordinary Meeting held on 22 June 2021 be approved as a correct record.

#### **7 APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Parish Council for the remainder of the year to May 2022.

#### **8 PUBLIC SPEAKING TIME**

#### **9 UPDATE REPORTS**

(1) **Boy-racers:** Since the last meeting there have been more complaints about boy racers. Cheshire West & Chester Council Highways and McArthur Glen have been invited to attend the meeting.

- (2) **Bridleway, Whitby Lane:** Ward Cllr Graham Heatley has reported that both he and Cllr Eardley have been working on this. Planning and Highways are both involved, and the landowner is managing the situation as best as practicable given the speed and traffic on the road (Whitby Lane). Highways have suggested the road when inspected was as they would expect given the nature of the road and works etc. Highways officers have said they would continue to monitor the situation.
- (3) **New Notice Board for Stoak:** The new Notice Board has been ordered and delivery is awaited. The application for funding from the Members' budgets has been made.

## 10 PLANNING

(1) **Applications received for comment:** None

(2) **Decisions made by CWaC since the last Parish Council meeting**

21/01160/FUL	Creation of outdoor seating area with pergola on existing hardstading at Bunbury Arms, Little Stanney Lane, Stoak, Chester CH2 4HW – APPROVED
21/00578/LDC	Erection of garden room and separate garage facility at Croughton House, Croughton Road, Croughton, Chester CH2 4DA – APPROVED
21/01330/LDC	Erection of single storey side extension at Croughton House, Croughton Road, Croughton, Chester CH2 4DA - APPROVED

(3) **Applications awaiting decision**

20/04644/FUL	Conversion of existing outbuildings into 6 dwellings and erection of two garage blocks on land at Little Stanney Lane, Stoak, Chester
21/01494/FUL	Single storey extension to rear, first floor loft conversion with roof terrace, porch to front and modernisation to front elevation at Belden, Strawberry Cross, Whitby Lane, Backford, Chester CH1 6PH
21/01700/FUL	Two storey and single storey rear extension and single storey side extension at Belvidere, Strawberry Cross, Whitby Lane, Backford, Chester CH1 6PH
21/01562/FUL	Erection of rear detached garage at Hepple House, Shotwick-Frodsham Road, Little Stanney, Chester CH2 4HZ
21/01934/TPO	Various works on various trees, including felling of Lime (T1), Oak (T4), Ash (T5), Beech (T6). See application form for full description of tree works at Lime Tree Farm, Stanney Lane, Little Stanney, Chester CH1 4HT

## 11 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING

The Parish Council has been consulted on a proposal to introduce a new 50mph speed limit on Rake Lane, following a speed limit assessment that was undertaken, which is attached for information. The closing date for comments was 20 July. On the Parish Council's behalf confirmation was sought that it would in no way affect the recent 40mph limit on the remainder of Rake Lane from the Little Stanney parish boundary to the A5117, and this was confirmed. A request has been made for the period for consideration of this proposal to be extended to 28 July to enable the Parish Council to discuss it at the meeting on 26 July. If the parish Council has no further observations the next step will be for the proposal to be advertised formally.

## 12 PLAYING FIELD AND NATURE PARK

Following the decision by PlandMS to retire, the Clerk contacted two local organisations to request a quotation for a half-yearly inspection of the Play Area to be undertaken in March and October. Both organisations submitted their prices and the lowest of the two was Northwich Town Council at £37.50 + VAT. The other quotation received was for £75 + VAT.

The annual RoSPA inspection is due in August and confirmation has been received from Alan Dymond o Morral Play Services that the cost will remain the same at £45.00 + VAT per site. The fee charged by RoSPA for all Parish, Town and community Councils is £68.50 + VAT and the likelihood is that RoSPA will ask Morral Play Services to undertake the inspection on their behalf.

RECOMMENDED: That

- (1) the quotation of £37.50 + VAT per visit submitted by Northwich Town Council for half-yearly inspections in March and October be accepted;
- (2) the quotation of £45 + VAT submitted by Morral Play Services for the annual RoSPA inspection be accepted.

## 11 PROTOS COMMUNITY FORUM

To appoint a Councillor to represent the Parish Council on the Protos Community Forum. A copy of the Minutes of the Community Benefit Fund Panel is enclosed for information.

## 12 HM THE QUEEN'S PLATINUM JUBILEE 2022

Town and Parish Councils are being encouraged to take part in the lighting of Beacons on 2<sup>nd</sup> June next year in celebration of HM The Queen's Platinum Jubilee. As this is likely to be the last chain of Beacons to be lit in the reign of HM The Queen, there is a desire to make it the largest and the most dramatic the world has ever seen. Information has been received that will ensure those wishing to take part have plenty of time to plan for the event. If the Parish Council decides it wishes to light a Beacon a decision will be needed about the location of the Beacon.

RECOMMENDED: That the parish Council decides

- (1) whether or not it wishes to take part in the above event
- (2) whether or not it wishes to light a Beacon and if so
- (3) where the Beacon should be located.

## 13 BIRTHDAY HONOURS

Nominations have opened for the Birthday 2022 honours round and the deadline for nominations of Wednesday 10 September is earlier than usual because the honours list will be announced on 2<sup>nd</sup> June 2022 to coincide with the Platinum Jubilee. Nominations can be made via the online forms and the two letters of support required should be sent to [honours@communities.gov.uk](mailto:honours@communities.gov.uk). Tips on what to include in a nomination can be obtained by booking a place at an honours workshop.

## 14 POLICE AND CRIME PLAN 2021-24

The Police and Crime Commissioner is consulting residents on his Police and Crime Plan for 2021-24. The overarching priorities from now until 2024 are to –

- prevent and tackle crime
- make Cheshire's roads safer
- deliver justice for victims of crime
- protect vulnerable people
- improve public confidence in policing
- modernise our police force

The plan has been produced with Cheshire residents' priorities for community safety at its heart, but the PCC wants residents' views on whether it will make Cheshire even safer. The consultation closes at 23.59 hours on Sunday 15 August 2021. Once the consultation is closed, the responses will be analysed and amendments to the plan will be made before the final draft is presented at the September meeting of Cheshire's Police and Crime Panel. A hard copy of the plan or survey can be obtained by email from [pcc@cheshire.pnn.police.uk](mailto:pcc@cheshire.pnn.police.uk) or by calling 01606 364000.

RECOMMENDED: That the parish Council receives and notes the Plan and formulates an appropriate response to the Police and Crime Commissioner

## 15 COMMUNITY ACTION FUND

Cheshire West & Chester's Police and Crime Commissioner, John Dwyer, has launched a Community Action Fund with more than £100,000 available for projects which make a real difference to their local community. The funding is aimed at new projects or initiatives which will deliver community safety or crime prevention activities. This could include, but is not limited to, projects that support victims, protect vulnerable people, tackle anti-social behaviour or drug issues, improve road safety or promote a safe night-time economy. Individual bids of up to £5,000 can be submitted by applicants who are working with their local policing team to address local priorities. All bids must be match-funded to provide maximum benefit to local communities.

RECOMMENDED: That the fund be noted, and Councillors consider whether there is any opportunity to submit a project for funding.

## 16 FINANCE

To note income and expenditure since the last meeting

### (1) Income

07.07.21	HMRC Repayment of VAT	195.30
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(2) **Expenditure**

Date	Method	Description	Amount
26.05.21	BACS	Parish Clerk – Expenses	56.40
26.05.21	BACS	Zurich Insurance	360.81
28.05.21	SO	Parish Clerk – salary May	199.96
28.05.21	SO	Amenity Cleaner – wages May	322.40
28.05.21	BACS	SLCC – Affiliation Fee	56.00
01.06.21	BACS	Amenity Cleaner – expenses May	28.35
01.06.21	BACS	HMRC – Income Tax	552.16
07.06.21	BACS	ChALC – Affiliation Fee	147.96
16.06.21	BACS	Barnes Cooper – Internal Audit Fee	120.00
18.06.21	BACS	Cheshire Community Action – Affiliation fee	20.00
28.06.21	SO	Parish Clerk – salary June	199.96
28.06.21	SO	Amenity Cleaner – wages June	322.40
30.06.21	Bank	Service Charge	18.00
02.07.21	BACS	HMRC – Income Tax	291.00
02.07.21	BACS	Amenity Cleaner – expenses June	47.25
02.07.21	BACS	Parish Clerk – expenses	16.81
14.07.21	BACS	Amenity Cleaner – Backpay	20.82
20.07.21	BACS	Hadfield Photography – website migration	830.00
			3,610.28

Reconciliation: Opening Balance	23,775.28
Add: Receipts	195.30
Less: Payments	<u>3,610.28</u>
Closing Balance	<u>20,360.30</u>

**17 CONSULTATIONS**

**Local Plan Conversation 2021**

The CWaC Local Plan runs to 2030 and sets out, amongst other things how many new homes are needed and where they should be built, and also where land should be protected from development. The Local Plan also sets out how new development should take place by setting out policies on the design of buildings and how trees should be protected. CWaC are thinking about whether the Council's current Local Plan needs to be updated to reflect changing circumstances and new priorities such as the climate emergency, poverty and health and they are inviting people and organisations to join the conversation to help decide whether the Plan needs to be updated. The consultation closes at 5pm on Wednesday 15 September 2021. More information is available at [www.cheshirewestandchester.gov.uk/localplanconversation](http://www.cheshirewestandchester.gov.uk/localplanconversation).

**18 ITEMS FOR INFORMATION/NEXT MEETING**

**19 DATE OF NEXT MEETING**

Tuesday 22 September 2021 at 7.00pm in Little Stanney Village Hall