



Little Stanney & District Parish Council

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COUNCIL SUMMONS

Dear Member

You are **HEREBY SUMMONED** to attend an Extraordinary Meeting of the Council to be held in **LITTLE STANNEY VILLAGE HALL** on **TUESDAY 22 JUNE 2021** at **7.00pm** for the purpose of transacting the business set out on the agenda below

Parish Clerk

16 June 2021

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

****Please follow the Government's guidance regarding the wearing of face masks and social distancing****

If you have any general enquiries about the meeting, please contact: Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, e-mail: engy02@ntlworld.com)

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 VACANCIES IN WERVIN PARISH

As you are all aware, Cllr John Glazzard sadly died on 30 May following a battle with kidney cancer. Cllr Roy Greenwood resigned from the Parish Council with effect from 8 June for health reasons. Cheshire West & Chester Council have been informed of the two vacancies and a Notice inviting 10 residents to request an election was put on the Notice Boards on 18 June, with a closing date of 8 July. If there is no request for an election the Parish Council will advertise the vacancies locally with a view to co-opting to fill them at the meeting on 27 July.

RECOMMENDED: That the timescale for dealing with the vacancies in Wervin parish be noted.

5 PUBLIC SPEAKING TIME

6 ANNUAL AUDIT AND ACCOUNTS

The Annual Audit has now been completed and a copy of the Internal Auditor's report is enclosed. To complete the AGAR for 2020-21 the Parish Council must now approve the following documents in the order set out below:

- (1) The Annual Internal Audit Report (page 4)
- (2) The Annual Governance Statement (page 5)
- (3) The Annual Accounting Statement (page 6)

As the Parish Council's income and expenditure fell below £25,000 it is able to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Certificate of Exemption must be submitted to the External Auditors by 30 June 2021. A copy (page 3) is attached for information.

All of the above documents must be published on the Parish Council's website before 1 July 2021.

RECOMMENDED: That

- (1) The Annual Internal Audit Report be received and noted
- (2) The Annual Governance Statement be approved and signed
- (3) The Annual Accounts be approved and signed
- (4) The Certificate of Exemption be signed and returned to the External Auditor
- (5) The above documents be published on the Parish Council's website before 1 July 2021

7 DATE OF NEXT MEETING

Tuesday 27 July 2021 at 7.00pm in Little Stanney Village Hall