



# Little Stanney & District Parish Council

(Parishes of Croughton, Little Stanney, Stoak and Wervin)

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend a meeting of the Parish Council to be held on **TUESDAY, 27 SEPTEMBER 2022** at **7.15pm** in **LITTLE STANNEY VILLAGE HALL**

22 September 2022

Parish Clerk

**Members of the press and public are welcome to attend for the 'Part 1' section of the Agenda. Any reports in 'Part 2' contain confidential information and only Parish Councillors and the Parish Clerk can be present.** If you have any general enquiries about the meeting, please contact the Parish Clerk, Mrs Pauline English, on Phone 0151 339 1405, Email: [pauline.english2@btinternet.com](mailto:pauline.english2@btinternet.com) or Mobile: 07890 140412)



**Before the start of the meeting, those present to stand for a minute in silence in memory of our late Queen Elizabeth II.**

## AGENDA

### Part 1 – Matters to be considered in the presence of the press and public

#### 1. APOLOGIES FOR ABSENCE

#### 2. DECLARATIONS OF INTEREST

#### 3. VACANCY FOR A COUNCILLOR FOR WERVIN PARISH

The Parish Council has received an application from Mr Roger Pemberton to fill the vacancy for a parish councillor for Wervin parish. Mr Pemberton meets the criteria necessary to become a parish councillor. No other applications have been received.

RECOMMENDED: That Mr Roger Pemberton be co-opted to fill the vacancy for a parish councillor to represent Wervin parish with immediate effect.

#### 4. MINUTES

RECOMMENDED: That the Minutes of the meeting held on 26 July 2022 be approved as a correct record.

#### 5. PUBLIC SPEAKING TIME

To hear from members of the public about any issues they wish to raise. Members of the public wishing to address the Council must advise the Clerk before 10am on the day prior to the meeting of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak will be at the discretion of the Council. All participants are restricted to a maximum of three minutes.

If the public wish to ask the Council a question it may not be possible to answer it if the Council has not considered or resolved the matter on an agenda item at a prior meeting. Should this be the case, the Council will advise contacting the Parish Clerk to request that the item be discussed at a future parish council meeting. If the question is considered to be outside the remit of Little Stanney & District Parish Council, residents will be referred to Cheshire West & Chester Council (CWaC).

#### 6. UPDATE REPORTS

To receive updates on issues previously raised.

#### 7. PLANNING

(1) **Applications received for comment: None**

(2) **Decisions** made by CWaC since the last Parish Council meeting:

21/01494/FUL	Single storey extension to rear, first floor loft conversion with roof terrace, porch to front and modernisation to front elevation at Belden, Strawberry Cross, Whitby Lane, Backford, Chester CH1 6PH – APPROVED
22/02100/P14	Installation of 220kW solar PV comprising of 579 x 380w Canadian Solar panels at Mercedes-Benz Cheshire Oaks, Longlooms Road East, Ellesmere Port CH65 9LF - APPROVED

(3) **Applications awaiting decision**

Application No.	Subject	Location
21/01523/HED	Removal of Hedgerow to increase security at the Farm	Lime Tree Farm, Stanney Lane, Little Stanney, Chester CH2 4HT
21/01530/FUL	Change of use of agricultural land to car sales and erection of a fence - retrospective	Lime Tree Farm, Stanney Lane, Little Stanney, Chester CH2 4HT
21/03108/FUL	Free standing rear timber sundeck - retrospective	Stoak Cottage, Little Stanney Lane, Stoak, Chester, Cheshire CH2 4HW
21/03611/FUL	Erection of six commercial buildings (use classes E, B2 and B8) together with the creation of accesses, parking and associated works.	Land Off New Bridge Road, Ellesmere Port, Cheshire
22/00024/FUL	Extension and alterations to existing dwelling to provide a large family home	The Paddock, Wervin Road, Wervin, Chester CH2 4BP
22/00272/FUL	Change of Use of Existing C3 residential Dwelling and redundant agricultural Barns into (Class C1) Holiday Cottages and (Class E(b)) Cafe/Tea Rooms	Top Farm, Croughton Road, Croughton, Chester CH2 4DA
22/01150/OUT	To erect two portal-framed buildings comprising cafe, offices, toilets/changing and storage facilities, together with ancillary structures, site works and landscaping	Cheshire Oaks Fisheries, Strawberry Way West, Backford, Chester CH1 6PN
22/01408/FUL	Erection of a stable block and tack room and associated hardstanding	Land to the East Side of Fox Covert Lane, Picton, Chester

**8. HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING**

Public Rights of Way (PRoW): This year Cheshire West and Chester Council (CWA) has funded £175,000 of improvements to public rights of way at locations across the borough, £50,000 more than was planned at the beginning of the financial year. One of the works that has been completed this year is Stoak No 2. This is a Public Bridleway so it should be available for pedestrians, cyclists, horse riders and mobility vehicles. It had become so overgrown that a pedestrian would have had to walk doubled over in places. Vegetation has been cleared back to make the route fully available for use again. The completed works have significantly improved accessibility to the Bridleway.

RECOMMENDED: That the improvements to Bridleway Stoak No.2 be noted.

**9. PLAYING FIELD/NATURE PARK/STOAK VILLAGE**

Cllr Jones and Mr Carter of Bridge Farm, Stoak met Stuart Bateman, CWA Principal Engineer, on site to discuss Mr Carter's wish to put a gate across the top of Croughton Road leading into the cul-de-sac created by the construction of the M53, in place of the bollards that were previously in place but had since disappeared. As this was a public highway planning permission would be required and would be requested by CWA Highways.

Cllr Jones had taken the opportunity to discuss other issues in Stoak village which Mr Bateman was asked to take away and report on at a later date:

**Vicarage Hedge:** It was the responsibility of the landowner to keep the hedge trimmed and this had now been done.

**Barriers outside parish field:** Work that was needed on the barriers had been reported several times and the Parish Council had recently received an assurance that they were at the top of the priority list, but unfortunately there was nothing in writing to back this up.

**Drains from the Bunbury into Stoak village:** These drains are blocking up whenever there is heavy rain. This problem has been reported over a number of years but nothing that has been done has proved to be successful.

**Parking by the bus stop opposite the bottom of Bunbury Close:** Stagecoach have taken over the route through Stoak from Arrowbrook Coaches, which have now ceased to trade. The bus often finds it difficult to access the bus stop opposite the bottom of Bunbury Close because there are vehicles parked close to it. The Parish Council has asked previously for the words 'Bus Stop' to be painted on the road, but this has been refused by CWaC.

RECOMMENDED: That these issues be added to the list of outstanding issues to be followed up with CWaC.

## 10. PROTOS

Following the recent meeting of the Community Benefit Fund, to receive a report from Cllr Parry.

## 11. GREEN CORRIDOR

Cllr Parry met with the team at the Zoo and they mapped out the land ownership in the area. The scheme is about managing land more so than any planting schemes and the Zoo will in time be reaching out to the local landowners/farmers to discuss opportunities with them. Cllr Parry suggested early wins would be collaborating with CWaC to manage the bridle paths, which was considered to be a good idea.

RECOMMENDED: That the report be received and the current situation be noted.

## 12. FINANCE

To note income and expenditure since the last meeting

### (1) Income

Date	Description	Amount
09.08.22	Repayment of overpayment of expenses	24.50

### (2) Expenditure

Date	Method	Description	Amount
19.07.22	BACS	HMRC – Income Tax	409.80
21.07.22	BACS	HMRC – Income Tax	33.68
25.07.22	SO	Barnes Cooper-Monthly fee for payroll management	10.00
28.07.22	SO	Parish Clerk-salary July	203.48
28.07.22	SO	Amenity Cleaner-wages July	343.20
29.07.22	BACS	Amenity Cleaner-expenses July	37.80
29.07.22	BACS	ChALC-Training fee	25.00
01.08.22	BACS	Cheshire Community Action-affiliation fee	20.00
01.08.22	BACS	Ringwood Fencing-replacement wire fence-Playing Field	913.00
09.08.22	BACS	Parish Clerk-expenses	131.94
25.08.22	SO	Barnes Cooper-Monthly fee for payroll management	10.00
30.08.22	SO	Amenity Cleaner-wages August	343.20
01.09.22	BACS	Parish Clerk-salary August	203.48
05.09.22	BACS	Amenity Cleaner-expenses August	37.80
09.09.22	DD	Information Commissioner Annual Fee	35.00
14.09.22	BACS	ChALC-Training fee	25.00

<b>Reconciliation</b>	Balance brought forward	19,865.24
	Add: Receipts	
	Less: Payments	
	Carried forward	

## 13. CIVILITY AND RESPECT

There are growing concerns about the impact bullying, harassment and intimidation is having on councils, councillors and staff and the resulting effectiveness of local councils. The Civility and Respect Project has been founded by the Civility and Respect Working Group and is supported by the Society of Local Council Clerks (SLCC), National Association of Local Councils (NALC), County Associations and One Voice Wales (OVW). To support this, Councils are being asked to sign up to the Civility and Respect pledge. More information on the Civility and Respect Project is attached for information.

RECOMMENDED: That

- (1) The work of the Civility and Respect Project be noted; and
- (2) the Parish Council agrees to sign up to the Civility and Respect pledge

#### 14. **DIGNITY AT WORK POLICY**

Having agreed to sign up to the Civility and Respect pledge the Parish Council is invited to adopt the attached Dignity at Work policy.

RECOMMENDED: That the Dignity at Work policy be adopted and be added to the Council's Policies and Procedures.

#### 15. **'ARE YOU OKAY'**

Witnessing street harassment and not safely intervening sends the message to those experiencing it that it's okay and society normalises it. Ongoing acceptance of street harassment contributes to a toxic culture. The Neighbourhood Watch Network are launching a campaign that targets **bystanders** (those who witness street harassment). The campaign encourages those who see someone being harassed in public to ask the victim 'Are you Okay' when they feel safe doing so. Those three little words let them know that they stand by them, and that street harassment is never okay. Watch this [short video](#), or learn more about what is meant by street harassment, what else can be done about it, and reporting and support for victims by visiting [ourwatch.org.uk/streetharassment](http://ourwatch.org.uk/streetharassment). Visit [ourwatch.org.uk/areyouokay](http://ourwatch.org.uk/areyouokay) to download all the resources you might need to support the Neighbourhood Watch campaign and share this message far and wide.

RECOMMENDED: That this message be put on the Parish Council's website

#### 16. **POLICE AND CRIME COMMISSIONER INITIATIVES**

- (1) **Rural Crime Survey:** The Police and Crime Commissioner (PCC) for Cheshire, John Dwyer, launched a survey for people living and working in rural communities to better understand their policing needs. The feedback will be used to hold the police to account on tackling criminal activity in rural areas. The Rural Crime Survey aims to gather a range of people's experiences and build on the relationship that rural communities have with the police. The survey will be open throughout the summer [www.surveymonkey.co.uk/r/ruralcrimesurvey2022](http://www.surveymonkey.co.uk/r/ruralcrimesurvey2022).
- (2) **Community Cashback Fund:** The PCC for Cheshire, John Dwyer, launched a new £90,000 'Community Cashback Fund', which would see money taken from criminals under the Proceeds of Crime Act (POCA) spent on projects to improve local communities. Each of Cheshire's nine Local Policing Units (LPUs) will be given £10,000 from the Community Cashback Fund during the 2022/23 financial year, with residents able to vote on how the money is spent. More information is available at [www.cheshire-pcc.gov.uk/what-the-commissioner-oes/commissioningandfunding/community-funding/community-cashback-fund](http://www.cheshire-pcc.gov.uk/what-the-commissioner-oes/commissioningandfunding/community-funding/community-cashback-fund)
- (3) **Refresh of Police and Crime Plan**  
John Dwyer, PCC for Cheshire, has launched a public consultation on his proposed refresh of the Police and Crime Plan, a copy of which is attached. When the Plan was first published last year, PCC Dwyer promised to refresh it based on people's feedback in other surveys, as well as key themes from conversations and correspondence with people, businesses and community groups across the county. A survey is available, which can be accessed at [www.surveymonkey.co.uk/r/cpacp2022](http://www.surveymonkey.co.uk/r/cpacp2022). PCC Dwyer wants to ensure the feedback truly reflects Cheshire's communities and would appreciate any help in sharing this survey with residents and relevant partners. The consultation survey will close at midday on Wednesday, 28 September and all responses received will be taken into account before the final Plan is published later this year
- (4) **Police and Crime Commissioner's Community Action Fund**  
The PCC's Community Action Fund has reopened, with money available for projects across Cheshire that will prevent and tackle crime and anti-social behaviour. The application window is now open from 1 September until 30 November 2022. £100,000 is available for projects which benefit their local community by improving the safety of individuals in the area. Individual bids of up to £5,000 can be submitted by applicants

who are working with their local policing team to address their area's priorities. Applications are welcome from community, voluntary or third sector groups, including Parish Councils. Any bids to the Community Action Fund must be match-funded to provide the maximum benefit to the area, making the true value of the fund £200,000. Applicants are also asked to name a contact in their local policing team and Local Authority or volunteer centre when submitting their form. Projects supported by the Fund have included sports activities and youth engagement programmes to help prevent young people becoming involved in anti-social behaviour, the installation of CCTV at community premises, and engagement with Cheshire's rural communities. More information, including how to apply, is available at: [www.cheshire-pcc.gov.uk/what-the-commissioner-does/commissioning-and-funding/community-funding/community-action-fund/](http://www.cheshire-pcc.gov.uk/what-the-commissioner-does/commissioning-and-funding/community-funding/community-action-fund/)

RECOMMENDED: That

- (1) the Police & Crime Commissioner's initiatives be noted;
- (2) the Parish Council identifies any projects that might benefit from funding from the Community Action Fund and makes a bid for funding before 30 November 2022.

#### **17. SHARED PROSPERITY FUND**

The UK Shared Prosperity Fund (UKSPF) is part of the Government's Levelling Up agenda. The national £2.6 billion funding is for local investments by March 2025. CWaC has been awarded £12.6m, £1.5m of which will be used for Multiply, the Government's adult numeracy programme. The funding is aimed at investing in local priorities and targeting funding where it is needed most to increase pride in places, support high quality skills training, support pay, employment and productivity growth and increasing life chances. It replaces the funding previously available from the EU.

RECOMMENDED: That the Shared Prosperity Fund be noted

#### **18. CHESHIRE WEST CROWD AUTUMN 2022 ROUND**

The following funding pots will be available from the Council in the autumn 2022 round - Community Innovation Fund £250,000, Youth Fund £20,000, Cheshire West Crowd Fund £90,000, COVID-19 Recovery and Renewal Fund £47,885, Climate Change Emergency Fund £10,000 and Tackling Poverty Fund £9,865. With the Community Innovation Fund, a gold standard project will need to tackle more than one objective in the Council Plan, be an innovative idea, and be delivered in a high need area, such as rural communities, tackling poverty, aimed at tackling rural poverty, social isolation, or community transport. Project creator workshops will be run by the Council and Spacehive to help projects get ready for crowdfunding, with monthly support sessions taking place in local libraries from August to November 2022. The deadline for projects being added to the Cheshire West Crowd is Wednesday 2 November 2022, as the Council will be allocating funds from the various pots in January 2023. All projects will need to reach their crowdfunding targets on the Cheshire West Crowd by Tuesday 28 February 2023.

RECOMMENDED: That the above funding pots be noted, and the Parish Council considers whether it has any forthcoming projects that might benefit from them.

#### **19. ITEMS FOR INFORMATION/NEXT MEETING**

#### **20. DATE OF NEXT MEETING**

Tuesday 25 October 2022 at 7.15pm – venue to be confirmed