



# Little Stanney & District Parish Council

(Croughton, Little Stanney, Stoak, Wervin)

## COUNCIL SUMMONS

Dear Member

You are HEREBY SUMMONED to attend the Meeting of the Council to be held in **LITTLE STANNEY VILLAGE HALL** on **TUESDAY, 25 MAY 2021** at **7.00pm** for the purpose of transacting the business set out on the agenda below

Parish Clerk  
19 May 2021

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**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Any reports in “Part 2” contain confidential information and only Councillors and the Parish Clerk can be present.**

**Anyone attending the meeting should ensure that they follow the current Government guidelines in respect of Covid-19. The Parish Council reserves the right to refuse entry to the meeting if it is deemed that the room would be unable to meet the guidelines if more people were to be admitted. Face masks should be worn and hand sanitising undertaken.**

If you have any general enquiries about the meeting, please contact: Pauline English, Clerk to the Parish Council (Tel: 0151 339 1405, e-mail: [engy02@ntlworld.com](mailto:engy02@ntlworld.com)).

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## AGENDA

- 1 ELECTION OF CHAIRMAN**  
To elect a Chairman of the Parish Council for the year 2021-22. Chairman to sign a Declaration of Acceptance of the Office of Chairman
- 2 APPOINTMENT OF VICE-CHAIRMAN**  
To appoint a Vice-Chairman of the Parish Council for the year 2021-22
- 3 APOLOGIES FOR ABSENCE**  
To receive apologies for absence from the meeting
- 4 DECLARATIONS OF INTEREST**  
To note any declarations of interest in items on the agenda
- 5 PUBLIC SPEAKING TIME**
- 6 MINUTES**  
To confirm the minutes of the meeting held on 22 March 2021 as a correct record
- 7 ANNUAL AUDIT**  
RECOMMENDED: That a meeting be called in June to approve the Annual Governance Statement, to receive the auditor’s report and to sign the exempt authority form for submission to the external auditors.
- 8 REPRESENTATIVES ON OUTSIDE BODIES**  
RECOMMENDED: That a Parish Councillor be appointed to represent the Parish Council on the Protos Community Forum (the current representative is Councillor Roy Greenwood).
- 9 SCHEME OF DELEGATION**  
Some issues do not require the input of all Councillors but could be undertaken by a Committee of four or more (four being the number required for a quorum) or by the Parish Clerk. A Scheme of Delegation is proposed.  
RECOMMENDED: That Councillors consider the proposed Scheme of Delegation \*
- 10 INSURANCE**  
A renewal quotation has been received from the Parish Council’s current insurers, Zurich. The premium this year will be £360.81 which is £6.93 more than last year for the same cover.  
RECOMMENDED: That the quotation from Zurich be accepted.

## 11 RECEIPT OF AGENDA ETC BY EMAIL

Councillors are required to give their approval to receiving meeting documents by electronic means. RECOMMENDED: That the Parish Clerk notes those Councillors who are willing to receive agenda, minutes and background documents by electronic means and those who wish to receive paper copies of these documents.

## 12 COMMUNITY RESILIENCE PLANS

The recent Flooding events in January, caused by Storm Christoph, has highlighted the importance and need for Community Resilience. The Joint Cheshire Emergency Planning Team (JCEPT) is helping Town and Parish Council in the creation of Community Emergency Plans. RECOMMENDED: That JCEPT be invited to attend the next meeting of the Parish Council

## 13 TREES FOR CLIMATE CHANGE

Funding is available for tree planting projects as part of The Mersey Forest's Trees for Climate Programme, to help create the woodlands of the future and offset carbon emissions. Grants are available to fund the purchase of trees, their planting and tree guards including advice for ongoing tree care and maintenance.

RECOMMENDED: That Members consider whether they are able to take advantage of this offer.

## 14 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING

- (1) Drainage issues
- (2) Bridleway Whitby Lane
- (3) Any other issues relating to highways, rights of way or amenity cleaning

## 15 PLANNING

RECOMMENDED: That

- (1) applications received for comment be noted as follows:

Application No.	Subject	Comments by
21/01700/FUL	Two storey and single storey rear extension and single storey side extension at Belvidere, Strawberry Cross, Whitby Lane, Backford, Chester, CH1 6PH	6 June 2021
21/01562/FUL	Erection of rear detached garage at Hepple House, Shotwick-Frodsham Road, Little Stanney, Chester CH2 4HZ	26 May 2021
21/01494/FUL	Single storey extension to rear, first floor loft conversion with roof terrace, porch to front and modernisation to front elevation at Belden, Strawberry Cross, Whitby Lane, Backford, Chester CH1 6PH	3 June 2021
21/01934/TPO	Various works on various trees, including felling of Lime (T1), Oak (T4), Ash (T5) Beech (T6) (See application form for full description of tree works) at Lime Tree Farm, Stanney Lane, Little Stanney, Chester CH2 4HT	2 June 2021

- (2) decisions made by CWaC since the last meeting of the Parish Council be noted as follows:

Application No.	Subject	Status
21/00841/HHE	Erection of single storey rear extension at Croughton House, Croughton Road, Croughton, Chester CH2 4DA	Prior Approval not required
21/00664/DIS	Discharge of conditions 4 (bird box) and 5 (lighting) of planning permission 19/01562/FUL at The Lodge, Croughton Road, Croughton, Chester CH2 4DA	Approved

- (3) applications awaiting decision by CWaC be noted as follows:

20/04644/FUL	Conversion of existing outbuildings into 6 dwellings and erection of two garage blocks on land at Little Stanney Lane, Stoak, Chester
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## 16 PLAYING FIELD AND NATURE PARK

Update

## 17 PROTOS COMMUNITY FORUM

Update

## 18 CONSULTATIONS

### (1) Local Authority Remote Meetings – Call for Evidence

The government would like to gather evidence about the use of the current arrangements for local authorities to meet remotely or in hybrid format, as set out in the [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) (and the equivalent regulations for Wales and Northern Ireland) under powers granted by section 78 of the Coronavirus Act 2020. To respond to the Call for Evidence please log into [Local authority remote meetings: call for evidence - GOV.UK \(www.gov.uk\)](#)

### (2) Dog Control - Public Spaces Protection Order consultation 13 May 2021 – 04 July 2021

In October 2018 Cheshire West & Chester Council introduced a wide range of measures covering the control of dogs and encouraging responsible dog ownership, which are now due for review. The measures currently in force are:

- Dogs are excluded from fully enclosed children’s play areas that contain play equipment.
- Dogs are excluded from fully or partially enclosed Multi Use Games Areas (MUGAs) and Tennis courts
- Dogs must be placed on a lead at the request of an authorised officer
- Dogs must be on a lead in Council owned cemeteries and crematoria.
- Where a lead is required, it must be a maximum of 2m in length (fixed or locked)
- A maximum of 6 dogs per person can be walked together.
- Dog walkers must carry sufficient means to pick up their dog foul.

It is already an offence if dog walkers fail to pick up dog foul. It is proposed that this standalone offence be included in the wider PSPO on dog control.

The Council recognises that the vast majority of dog owners are responsible and keep their dogs under control while they are out. For animal welfare reasons it is also beneficial for dog owners to be able to exercise their dogs off lead in open spaces. The consultation will ask for views on the current measures in place as well as seeking views on adding additional control areas. For example, the Council has received a number of enquiries regarding church cemeteries not maintained by the council. The consultation asks if the PSPO should be extended to include a requirement for dogs to be on a lead in all cemeteries, and asks if any other areas should be considered

## 19 FINANCE

RECOMMENDED: That

### (1) expenditure since the last meeting be noted and approved

Date	Method	Description	Amount
29.03.21	SO	Amenity Cleaner – wages March	322.40
29.03.21	SO	Parish Clerk – salary March	194.82
31.03.21	Bank	Service Charge	18.00
13.04.21	BACS	Amenity Cleaner – expenses March	47.25
28.04.21	SO	Amenity Cleaner – wages April	322.40
28.04.21	SO	Parish Clerk – salary April	199.96
30.04.21	BACS	Amenity Cleaner – expenses April	37.80

### (2) income received since the last meeting be noted as follows:

08.04.21	Cheshire West & Chester Council – Precept	10,000.00
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### (3) the balance in the bank be reported at the meeting

## 20 ITEMS RAISED BY COUNCILLORS FOR INFORMATION

## 21 MEETINGS IN 2021-22

RECOMMENDED: That meetings be held on the following dates in 2021-22:

2021: 27 July, 28 September, 23 November / 2022: 25 January, 22 March, 24 May