



Little Stanney & District Parish Council

(Parishes of Croughton, Little Stanney, Stoak and Wervin)

COUNCIL SUMMONS

Dear Councillor

You are **HEREBY SUMMONED** to attend a meeting of the Parish Council to be held on **TUESDAY, 26 JULY 2022** at **7.15pm** in **LITTLE STANNEY VILLAGE HALL**

Parish Clerk
19 July 2022

Members of the press and public are welcome to attend for the 'Part 1' section of the meeting. Any items in 'Part 2' of the meeting are confidential and only Councillors and the Parish Clerk can be present. If you have any general enquiries about the meeting please contact the Parish Clerk, Mrs Pauline English, on Phone: 0151 339 1405, Email: pauline.english2@btinternet.com or Mobile: 07890 140412

AGENDA

1 APOLOGIES FOR ABSENCE

To receive apologies for absence and the reason for the absence

2 DECLARATIONS OF INTEREST

To receive declarations of interest in any item on this agenda

3 VACANCY IN WERVIN PARISH

To receive and consider any applications to fill the vacancy in Wervin parish from those who meet the criteria set out in the application form

4 PUBLIC SPEAKING TIME

To hear from members of the public about any issues they wish to raise. Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak will be at the discretion of the Council. All participants are restricted to a maximum of three minutes.

If the public wish to ask the Council a question, please note that it may not be possible to answer the question if the Council has not considered or resolved the matter on an agenda item at a prior meeting. Should this be the case, the Council will advise contacting the Parish Clerk to request that the item be discussed at a future parish council meeting. If the question is considered to be outside the remit of Little Stanney & District Parish Council, residents will be referred to Cheshire West & Chester Council (CWaC).

5 MINUTES

RECOMMENDED: That the Minutes of the meeting held on 28 June 2022 be confirmed as a correct record.

6 PLANNING

RECOMMENDED: That

- (1) applications relating to Little Stanney & District received by CWaC since the last meeting of the Parish Council be noted: None Received
- (2) decisions made by CWaC since the last meeting of the Parish Council be noted as follows: None
- (3) applications awaiting a decision by CWaC be noted as follows

Application No.	Subject	Location
21/01494/FUL	Single storey extension to rear, first floor loft conversion with roof terrace, porch to front and modernisation to front elevation.	Belden Strawberry Cross Whitby Lane Backfor d Chester CH1 6PH

21/01523/HED	Removal of Hedgerow to increase security at the Farm	Lime Tree Farm, Stanney Lane, Little Stanney, Chester CH2 4HT
21/01530/FUL	Change of use of agricultural land to car sales and erection of a fence - retrospective	Lime Tree Farm, Stanney Lane, Little Stanney, Chester CH2 4HT
21/03108/FUL	Free standing rear timber sundeck - retrospective	Stoak Cottage, Little Stanney Lane, Stoak, Chester, Cheshire CH2 4HW
21/03611/FUL	Erection of six commercial buildings (use classes E, B2 and B8) together with the creation of accesses, parking and associated works.	Land Off New Bridge Road, Ellesmere Port, Cheshire
22/00024/FUL	Extension and alterations to existing dwelling to provide a large family home	The Paddock, Wervin Road, Wervin, Chester CH2 4BP
22/00272/FUL	Change of Use of Existing C3 residential Dwelling and redundant agricultural Barns into (Class C1) Holiday Cottages and (Class E(b)) Cafe/Tea Rooms	Top Farm, Croughton Road, Croughton, Chester CH2 4DA
22/01150/OUT	To erect two portal-framed buildings comprising cafe, offices, toilets/changing and storage facilities, together with ancillary structures, site works and landscaping	Cheshire Oaks Fisheries, Strawberry Way West, Backford, Chester CH1 6PN
22/01408/FUL	Erection of a stable block and tack room and associated hardstanding	Land to the East Side of Fox Covert Lane, Picton, Chester
22/02100/P14	Installation of 220kW solar PV comprising of 579 x 380w Canadian Solar panels.	Mercedes-Benz Cheshire Oaks, Longlooms Road East, Ellesmere Port CH65 9LF

7 FINANCE

RECOMMENDED: That

(1) expenditure from 21 June to 19 July 2022 be noted as follows:

28.06.22	SO	Staff salaries	546.62
30.06.22	Bank	Service Charge (3 months)	18.00
01.07.22	BACS	Amenity Cleaner-expenses	37.80
04.07.22	BACS	Parish Clerk-expenses	43.20
04.07.22	BACS	Parish Clerk-Postage, cartridges, suspension files	113.11
11.07.22	BACS	HMRC-Income Tax	215.44
18.07.22	BACS	Barnes Cooper Ltd-internal audit	780.00
			1,754.17

(3) income received since 21 June 2022 be noted as follows:

04.07.22	Repayment of payment made to wrong person	20.00
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Reconciliation:	Opening Balance	21,599.41
	Add Income	20.00
	Less Expenditure	<u>1,754.17</u>
	Closing balance	<u>19,865.24</u>

8 AUDIT

The internal audit has now been completed and all issues relating to HMRC have been resolved. A copy of the Internal Audit Report will be circulated at the meeting. The AGAR documents can now be approved and signed.

RECOMMENDED: That

- (1) **Annual Governance Statement:** The Annual Governance Statement be approved and signed;
- (2) **Annual Accounting Statement:** The accounting statement for the year 2021-22 be approved and signed;
- (3) **Statement of Exemption:** The Statement of Exemption be approved and signed

9 UPDATE REPORT ON OUTSTANDING MATTERS

(1) Little Stanney Village signs:

The sign at Location 1 was approved at the last meeting and CWaC have been informed of the correct location for the sign on Stanney Mill Road. Two additional sites were identified and these have been submitted to CWaC for costing.

(2) Licence to permit planting and maintenance of the Highway verge: A final licence for signature is awaited from CWaC.

(3) Licence to site a bench on the grass verge on Stanney Lane: Mr Willis has selected the Lowther seat with brown enviropol slats from Glasdon who have been asked to provide a quote. CWaC have been asked to draw up the licence for signature and to provide a quotation for putting in a solid base and affixing the bench to it.

(4) Green Corridor: Cllr Parry to update

(5) Vandalism: CWaC have been asked for advice on dealing with the graffiti on the Parish Council's bench. However, since the last meeting the bench has attracted more graffiti and the Parish Council is asked to consider whether it should be moved to a different location.

10 HIGHWAYS, RIGHTS OF WAY AND AMENITY CLEANING

To discuss any issues arising relating to Highways, Rights of Way or Amenity Cleaning within the parishes.

11 PLAYING FIELD AND NATURE PARK

To discuss any issues relating to the Playing Field or Nature Park

12 PROTOS COMMUNITY FORUM

To receive an update on matters relating to the Protos Community Forum

13 BROADBAND FOR THE PARISHES

The B4RN project has been abandoned due to lack of sufficient interest in the areas to be covered. However, FactCo (a Liverpool based broadband provider) will be working with Connecting Cheshire to build a fibre broadband network covering the parishes of Saughall, Mollington, Lea-by-Backford, Backford, Chorlton by Backford, Croughton, Wervin and Stoak, but not Little Stanney. The latter has been excluded because all the properties are classed as Urban by DCMS (or the Valuation Office Agency), meaning that there is no availability of government funding. Most of Whitby Lane properties already have Virgin Media available, but the dropping of Rake Lane north of the M56 and ByPass Way is an issue that needs to be addressed.

14 DATE OF NEXT MEETING

Tuesday 27 September 2022 at 7.15pm in Little Stanney Village Hall.

The Village Hall is not available on 25 October and the Parish Council is asked to either select a different date or find an alternative venue.