



Little Stanney & District Parish Council

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Minutes of the Extraordinary meeting of the Parish Council held on Tuesday 22 June 2021 at Little Stanney Village Hall

PRESENT: Cllrs Michael Todd (in the Chair), David Astbury, Peter Hartshorn, Clive Lipscombe, Pete Mountford and Judith Thomas

In attendance: Mrs Pauline English (Parish Clerk)

21.48 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Linda Carter and John Jones.

Cllr Paul Carter was absent from the meeting.

Apologies were also received from Ward Cllrs Graham Heatley and Margaret Parker.

21.49 DECLARATION OF INTERESTS

None

21.50 VACANCIES IN WERVIN PARISH

It was reported that Cllr John Glazzard had sadly died on 30 May following a battle with kidney cancer. The Parish Councillors were silent for a minute to reflect on their memories of John. Cllr Roy Greenwood, the current Vice-Chairman, had resigned from the Parish Council with effect from 8 June for health reasons. The Parish Council would miss him and wished him well. Cheshire West & Chester Council had been informed of the two vacancies and a Notice inviting 10 residents to request an election had been put on the Notice Boards and the website on 18 June, with a closing date of 8 July. If there was no request for an election the vacancies would be advertised with a view to co-opting to fill them at the meeting on 27 July.

RESOLVED: That the timescale for dealing with the vacancies in Wervin parish be noted.

21.51 PUBLIC SPEAKING TIME

No public present

21.52 ANNUAL AUDIT AND ACCOUNTS

The Annual Audit had been completed and a copy of the Internal Auditor's report had been circulated with the agenda. To complete the AGAR for 2020-21 the Parish Council was asked to consider and, if appropriate, approve the following documents in the order set out below:

- (1) The Annual Internal Audit Report (AGAR page 4)
- (2) The Annual Governance Statement (AGAR page 5)
- (3) The Annual Accounting Statement (AGAR page 6)

As the Parish Council's income and expenditure fell below £25,000 it had the option to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Certificate of Exemption must be submitted to the External Auditors by 30 June 2021.

All of the above documents must be published on the Parish Council's website before 1 July 2021.

RESOLVED: That

- (1) The Annual Internal Audit Report be received and noted
- (2) The Annual Governance Statement be approved and signed
- (3) The Annual Accounts be approved and signed
- (4) The Certificate of Exemption be signed and returned to the External Auditor
- (5) The above documents be published on the Parish Council's website .

21.53 DATE AND TIME OF NEXT MEETING

Tuesday 27 July 2021 at 7.00pm in Little Stanney Village Hall